



# Plattsburgh, New York

Randal J. Stone  
Assistant Chief

Plattsburgh Fire Department  
65 Cornelia Street  
Plattsburgh, NY 12901  
Tel: 518-561-5965  
Fax: 518-561-8236  
stone@cityofplattsburgh-ny.gov

## MEMO

**TO:** Mayor James Calnon  
Members of the Common Council

**FROM:** Assistant Fire Chief, Randal Stone

**DATE:** April 10, 2014

**RE:** Fire and Ambulance Responses

For this two week period: Thursday, March 27, 2014 to Wednesday, April 9, 2014  
our Department has responded to the following:

**Fire Calls**

**26**

- 1 overheated motor
- 12 system activation
- 8 EMS assist
- 1 MVA
- 1 chimney/flue fire
- 3 excessive heat/scorch burns

**Ambulance Calls** **84**

**Mutual Aid by CVPH** **14**

# BUILDING INSPECTOR'S COMPLAINT REPORT: APRIL 08, 2014

DATE	STREET #	STREET NAME	COMPLAINT	INSP	INSPECTION REPORT	CORRECTION	CORRECTION DATE
01/03/14	33	SALLY AVE	ELECTRICAL	JM	VERBAL NOTICE OF VIOLATION	CORRECTED	01/10/14
02/10/14	315	MARGARET ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	KP	VIOLATION NOTICE ISSUED	CORRECTED	02/24/14
02/12/14	64	SOUTH PERU ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	KB	VIOLATION NOTICE ISSUED	CORRECTED	02/20/14
02/25/14	5153	NORTH CATHERINE ST	HIGH ELECTRIC BILL	KP	VERBAL NOTICE OF VIOLATION	CORRECTED	04/07/14
02/26/14	5115	NORTH CATHERINE ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	KP	SIDEWALK PASSABLE	NO CORRECTION REQUIRED	
03/14/14	33	HAMILTON ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	KP	VIOLATION NOTICE ISSUED	CORRECTED	03/24/14
03/20/14	10	MACOMB ST	GARBAGE	KP	VIOLATION NOTICE ISSUED	CORRECTED	03/26/14
03/25/14	6	WILLIAM ST	GARBAGE	KP	UNSUBSTANTIATED	NO VIOLATION	
03/25/14	5155	US AVE	THERMOSTATS NOT WORKING PROPERLY	KB		CORRECTIVE ACTION IN PROCESS	
03/26/14	121	BRIDGE ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	CB		CORRECTIVE ACTION IN PROCESS	
03/26/14	59	BROAD ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	KP		CORRECTIVE ACTION IN PROCESS	
03/26/14	22	CLINTON ST	GARBAGE	CB		CORRECTIVE ACTION IN PROCESS	

DATE	STREET #	STREET NAME	COMPLAINT	INSP	INSPECTION REPORT	CORRECTION	CORRECTION DATE
03/26/14	22	STELTZER RD	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	KP		CORRECTIVE ACTION IN PROCESS	
03/26/14	24	STELTZER RD	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	KP		CORRECTIVE ACTION IN PROCESS	
03/26/14	5500	PERU ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	KP		CORRECTIVE ACTION IN PROCESS	
03/26/14	17	PIKE ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	KP		CORRECTIVE ACTION IN PROCESS	
03/27/14	18	COUCH ST	GARBAGE	JM		CORRECTIVE ACTION IN PROCESS	
03/28/14	46	COUCH ST	FURNITURE IN REAR OF PROPERTY	KP		CORRECTIVE ACTION IN PROCESS	
03/28/14		CORNER OF WILLIAM/COUCH ST	GARBAGE	KP		CORRECTIVE ACTION IN PROCESS	
04/01/14	60	BROAD ST	GARBAGE	KP		CORRECTIVE ACTION IN PROCESS	
04/01/14	6	HELEN ST	GARBAGE	CB		CORRECTED	4/3/14
04/01/14	5159	US AVE	ABANDONED CARS ON LOT	KB		CORRECTIVE ACTION IN PROCESS	
04/01/14	5143	US AVE	BROKEN THERMOSTAT	KB		CORRECTIVE ACTION IN PROCESS	
04/02/14	125	MILLER ST	GARBAGE	KP		CORRECTIVE ACTION IN PROCESS	
04/03/14		GOLD ST	GARBAGE	KP		CORRECTIVE ACTION IN PROCESS	

DATE	STREET #	STREET NAME	COMPLAINT	INSP	INSPECTION REPORT	CORRECTION	CORRECTION DATE
04/03/14	22	CHAMPLAIN ST	REPLACE METER AS PER MUNICIPAL LIGHTING DEPARTMENT	KP		CORRECTIVE ACTION IN PROCESS	
04/03/14		LEONARD AVE (6?)	SOFA IN SNOWBANK	KP		CORRECTIVE ACTION IN PROCESS	
04/04/14	67	BRINKERHOFF ST	GARBAGE	KP		CORRECTIVE ACTION IN PROCESS	
04/04/14	94	PROSPECT AVE	MATTRESS ON LAWN	CB		CORRECTIVE ACTION IN PROCESS	
04/04/14	5112	NORTH CATHERINE ST	GARBAGE	KP		CORRECTIVE ACTION IN PROCESS	
04-08-14	138	OAK ST	EXTERIOR CONDITION	KP		CORRECTIVE ACTION IN PROCESS	

Work Session of the Common Council  
Of the City of Plattsburgh, New York  
April 3<sup>rd</sup>, 5:00PM

Present: Councilors Rachelle Armstrong (W1), Mike Kelly (W2), Paul O'Connell (W4), Becky Kasper (W5), Joshua Kretser (W6)

Absent: Dale Dowdle (W3), Mayor James Calnon

**Snow Removal**

Councilor Kelly went over the proposals for addressing snow removal issues and referred the list to Corporation Counsel for review of the current City ordinance. When this review is complete, the proposals will be forwarded for action by the Council. Councilor Kasper recommended that the PR portion of the proposals be sent to the Quality of Life Committee.

**Community Advisory Committee for Visioning Grant**

Engineer Kevin Farrington offered advice on inviting a cross-section of community members to serve on the advisory committee. When asked about a timeframe, he replied that now would be good. He also reported that three grants were submitted in March: N. Margaret project, Waterfront Development, and the Planning grant.

**Farmer's Market expansion**

Several members of the Farmer's Market attended to offer their insights about expansion. They recognize the constraints on space, and noted that they try to find balance with the variety of vendors and between crafters and producers. A major impediment to expansion is the use of the parking spaces, which also creates barriers for the regular set up of the market on Saturday. Tents are not viable as they are vulnerable to the weather. Councilor O'Connell remarked that perhaps cars could be ticketed, and praised the farmer's market for the contribution to the city. Council Kasper asked that we be cautious about restricting parking, as that would defeat the purpose of expansion. Councilor Kretser invited the market representatives to offer more ideas about creative expansion in the City.

Councilors Kretser and Dowdle remarked that groups seeking street drive slots should also be seeking alternate forms of fundraising and that the requests should not be a desperate plea.

Councilor Kasper remarked that the policy should be maintained as first come, first served, and asked whether the current policy limited groups to those in the city.

No action was taken and no recommendation was sent to the Council. Further discussion will be referred to the appropriate committee.

### **Apostles for Life**

Councilor Armstrong opened this discussion by reading a statement concerning the previous vote against reserving City parking spaces for the protests, and expressing her dissatisfaction that the offer of an alternative safe zone had not been addressed in the Mayor's letter to the Council or in Corp. Counsel letter to the Council. Counselor Clute responded that he had not known of the compromise. Extensive discussion followed, the main points of which were:

- An alternative, across the street reserved space would ensure the preservation of First Amendment rights to the Apostles, and the preservation of safety and lack of hindrance to those who seek the services of Planned Parenthood.
- Dispute of the idea that the approval of the Take Back the Night march was analogous to the denial of the Apostle's request to reserve parking spaces in front of PP.
- Concern for behaviors and conduct during the weekly Thursday protests that hinder and intimidate patrons of PP.
- Need for review and tracking of such incidents if and when they occur.
- Affirmation by Counselor Clute that the City has the right to move protesters to locations they deem appropriate. "Time, place, and manner can be regulated," without violation of free speech rights.

### **Ambulance**

There was discussion of the advisability of purchasing a second ambulance and hiring staffing for that. Acting Fire Chief Randy Stone noted that it would require 2 more staff per shift, but that could be one 8-hour shift, and money would not be expended on vehicle maintenance. He also pointed out that his initial idea to increase ambulance services was not a revenue- generating idea.

No action was taken and no recommendation was sent to the Council.

### **Committees**

Councilors addressed the proposed committee structure and offered their requests:

Quality of Life: Kasper, Kretser, Kelly, Armstrong

Economic and Cultural Development: Kretser, Armstrong

Infrastructure: Kasper, Kelly

Councilor O'Connell remarked that he would like to attend committee meetings based on the type of issue and how it relates to the City Departments.

Community members:

Andy Golt addressed the Council about his attempts to encourage business owners to comply with snow removal regulations, to no avail.

Jerry Davis asked the Council to take leadership in addressing the possibility of constructing a bridge to Grand Isle, Vermont as a means of improving commerce in our region. He recommended that the Army Corps of Engineers be contacted for a full assessment.

**Local Law P-2 of 2014 Amending City Charter Section C2-2 and Superseding Public Officer's Law §3 Regarding Residency and other Qualifications for City Officers.**

**Be it Enacted by the Common Council of the City of Plattsburgh, as follows:**

**1. City Charter section C2-2 is amended and restated to read as follows:**

**§ C2-2. Eligibility of city officers.**

1. No person shall be elected to the office of Mayor or City Councilor, or appointed to fill a vacancy in such position(s), unless he shall have been for at least thirty (30) days prior to such election or appointment a resident elector of said city, and the election or appointment of any person not so qualified shall be void. Whenever any such officer of said city shall cease to be a resident of said city, or of the district or ward for which he was elected or appointed, his office shall hereby become vacant. )
  2. No person shall be appointed City Judge or Corporation Counsel unless he shall have been admitted to practice law before the courts of the State of New York at least five (5) years prior to his appointment.
  3. Except for the offices of Mayor or City Councilor, Public Officers Law § 3, which requires that a person appointed to a local office reside within the locality at the time of their appointment and during their tenure in office, is hereby superseded.
  4. Qualifications for appointment to and holding City offices, including residency requirements, if any, may be adopted by local law or ordinance.
2. This local law shall take effect immediately upon filing with the Secretary of State.

On Roll Call:

In Favor:

Opposed.

The foregoing local law is hereby approved.

---

James Calnon, Mayor





**James E. Calnon**  
Mayor

41 City Hall Place  
Plattsburgh, New York 12901  
T: (518) 563-7701  
F: (518) 561-7367  
mayor@cityofplattsburgh-ny.gov

**April 8, 2014**

**To: City Council**

**Re: Management Salary Amendments**

I am requesting that the Common Council adopt the following changes to the Management Salary Schedule and Assignments:

1. To add the Title of Director of Information Technology to Range 13 on the Management Schedule, and
2. To allow the Mayor to hire Bryan Brayton to that title at Step 6 of the scale, and
3. To affirm the prior placement of Assessor Kathy Livingston to Step 6 of the scale, and
4. To place Building Inspector Joe McMahon to Step six on the scale.

A handwritten signature in blue ink, appearing to read "JEC", is written over the bottom right portion of the letter.



# Plattsburgh, New York

Kevin R. Farrington, P.E.  
City Engineer

Engineering & Planning Dept.  
41 City Hall Place  
Plattsburgh, New York 12901  
518-563-7730  
Fax: 518-563-3645

April 1, 2014

Mayor James Calnon  
and  
Members of the Common Council  
41 City Hall Place  
Plattsburgh, N.Y. 12901

**REF: Recommendation of Award for  
"Supplying of Ready Mix Concrete,"  
Contract #2014-08**

Dear Mayor Calnon & Councilors:

We received and opened bids on Tuesday, April 1, 2014, for Contract# 2014-08, "Supplying of Ready Mix Concrete." A bid tabulation is attached for reference.

I have reviewed the bids and find they conform to the specified requirements. Therefore, I recommend that a contract be awarded to, **"Graymont Materials NY Inc., 111 Quarry Road, Plattsburgh, NY 12901,** for the Unit Price of \$96.50 per cubic yard and total estimated cost of \$38,600.00.

Very truly yours,



Kevin R. Farrington, P.E.  
City Engineer

/dn

Attach.(1)

CC: City Clerk  
City Chamberlain  
Mike Brodi, Supt. Public Works

## CITY OF PLATTSBURGH

BID TITLE: Relay My Car Care Cont # 2014-05 BID OPENING DATE: Jan 12, 2012 10:30

[illegible]



# Plattsburgh, New York

**Jonathan P. Ruff, P.E.**  
Environmental Manager

41 City Hall Place  
Plattsburgh, NY 12901  
Phone: 518-536-7519  
Fax: 518-563-6083  
[ruffj@cityofplattsburgh-ny.gov](mailto:ruffj@cityofplattsburgh-ny.gov)

April 7, 2014

To: Mayor Calnon and Members  
Of the Common Council

Fr: Jonathan Ruff

Re: Cumberland Avenue Pump Station  
Electrical Upgrade

During some heavy rain events, the sanitary sewer near CAPS overflows. To reduce the frequency and duration of these overflows, the City has been required by NYSDEC to upgrade the CAPS electrical system so that all three electrical pumps can be operated simultaneously. This will provide additional flow out of the pump station.

Attached is a proposal from AES Northeast for performing the design, bidding, and construction services. The total estimated amount for all of the services is \$18,052 plus reimbursables. It is respectfully requested that the Common Council agree to and authorize the execution of the agreement. The source of funds is CAPS LTCP capital project .

Please contact me if you have any questions.

c: Dave Powell  
Richard Marks  
Bill Treacy  
Joel Chase  
File

April 4, 2014

Mr. Jonathan Ruff, P.E.  
Environmental Manager  
City of Plattsburgh  
41 City Hall Place  
Plattsburgh, NY 12901

RE: Cumberland Avenue Pump Station (CAPS)  
Electrical System Upgrade  
AES Project No. 4233

Thank you for contacting AES Northeast for Professional Engineering services. In accordance with our recent discussions and site visit on February 13, 2014, we have prepared a proposal for Professional Engineering services for the above referenced project.

#### **A. Project Background**

The City of Plattsburgh is required to increase the flow capacity at the CAPS in order to reduce combined sewer overflow (CSO) at the facility. In order to achieve this, the third (125 HP) pump must be brought online during wet weather conditions. Currently, the existing service entrance gear (existing MCC) does not have the capacity to run all (3) pumps at full speed, simultaneously. Previously, this gear served as a motor control center for the influent pumps, but recently VFD's have been added to the station and serve as the motor controllers for the pumps. The electrical feeders now pass through this service gear and feed the VFDs. The service gear also provides power distribution to other small electrical loads in the pump station. In addition, the pump stations transformer, primary conductors/secondary feeders have outlived their useful life and should be replaced at this time.

#### **B. Project Scope**

Professional Engineering services will consist of design and construction phase services for the CAPS Electrical Service Upgrade, as outlined below:

1. AES Northeast will evaluate the total electrical load at the pump station based on (3) 125 HP influent pumps operating, plus all other building electrical loads (heating, controls, lighting, ventilation general receptacles, etc.).
2. AES Northeast will size/select/specify the proposed service entrance switchboard, secondary feeders, and overcurrent protective devices. The switchboard will include distribution and subfeed circuit breakers to feed existing equipment, in addition to some spare capacity.

3. AES Northeast will provide Plattsburgh Municipal Lighting Department (PMLD) with necessary electrical load sheets for their sizing/selection of the service transformer and primary feeders. AES Northeast will coordinate PMLD's work, with Contractor work on the drawings.
4. AES Northeast will prepare construction drawings and technical specifications for bidding documents.
5. AES Northeast will prepare construction cost estimates at the 50% and 90% design milestones of the project.
6. AES Northeast will provide bidding/construction phase services (submittal reviews, site visits, RFI responses, payment application review, final punch list, telephone and email support, bidding, addendum preparation, contract administration, construction meeting administration, meeting minute preparation, project closeout and payment application signoff).

#### **C. Assumptions**

This proposal is based on the following assumptions:

- PMLD will design, furnish, and install the service transformer to the CAPS.
- Existing pump VFDs will remain.

#### **D. Additional Services**

The following services are NOT provided in this proposal. Should any of the services be required, AES Northeast will provide a fee proposal upon the request of the Client.

- Design of replacement panelboard(s) or other electrical equipment not specifically discussed in Part B Project Scope.
- Design of emergency power systems (generators, transfer equipment and associated wiring).
- Design/evaluation of process controls and instrumentation (SCADA systems).
- Evaluation of any architectural, structural, mechanical, or electrical system beyond the scope of this proposal.
- Funding research, Consolidated Funding Application, utility company rebate programs, etc.
- Energy Studies.
- Feasibility Studies
- Infrared Evaluation Services
- Commissioning.

#### **E. General Exclusions**

- Geotechnical (subsoil) investigations.
- Hazardous material surveys, system designs, and abatement air monitoring.
- Permitting: Local, State, and Federal Agency Applications, submissions, documents, meetings, etc.
- Topographic and boundary surveys of property/building site.
- Archeological and other special studies required by government agencies.

#### **F. Project Schedule**

- As discussed, the project is scheduled for summer 2014 construction (completion by fall 2014). Therefore, AES Northeast will begin design work immediately following signed contract as to keep with the project schedule.

#### **G. Fee Proposal**

AES Northeast can provide Professional Engineering Services outlined above for a lump sum fee of \$18,052.00 (Eighteen Thousand Fifty Two Dollars), plus reimbursables. The following represents a breakdown of the fee:

Design Phase Services	\$11,361 (lump sum fixed fee)
Bidding/Construction Phase Services	\$ 6,691 (hourly, not to exceed)
Reimbursables	\$ 1,200 (estimated)

Thank you again for considering AES Northeast for Professional Engineering services. We hope we have an opportunity to work together on this project. If you need any further information, please do not hesitate to contact me.

Sincerely,



Nathan C. Bull, PE  
Associate Member

APPLICATION

STREET SOLICITATION - PARADE - USE OF PARK OR FACILITY, ETC.

ORGANIZATION/NAME:

ADDRESS:

DESCRIBE EVENT:

(Expected # participants; if PARADE: route, # cars/floats)

PRAYER VIGIL NEEDING 3 PARKING SPACES

RESERVED FROM 9 AM TO 11 AM 4-18-14

FOR ABOUT 150 PEOPLE AT 66

BRINKERHOFF ST. PLATTSBURGH, NY

DATE/DATES:

ALTERNATE/RAIN

DATES:

(N/A For Street Solicitations)

BEGIN/END TIMES:

GENERAL LIABILITY INSURANCE MUST BE PROVIDED

(City of Plattsburgh MUST be named as additional insured)  
(Insurance MUST cover vehicles if used)

SOLITICATIONS are at designated intersections only

Signature/Title

CONTACT:

PRINT -

Name

Address

Phone

APPROVALS:

Insurance: (Y) (N)

Police Dept: (Y) (N)

Clerk: (Y) (N)

Init/Date





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
03/03/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J Gallagher Risk Management Services, Inc. 2 Gannett Drive, 3rd Floor White Plains, NY 10604 Kevin Barry	1-914-696-3700	CONTACT NAME: Rita Tulip PHONE (A/C No. Ext): 315-393-2920 ext 231 FAX (A/C No): 866-519-6423 E-MAIL ADDRESS: rtulip@acordny.org
INSURED Diocese of Ogdensburg Post Office Box 359 222 Washington Street Ogdensburg, NY 13659		INSURER(S) AFFORDING COVERAGE INSURER A: THE NATL CATHOLIC RRG INC NAIC # 10083 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES CERTIFICATE NUMBER: 38674493 REVISION NUMBER:  
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

SR	TYPE OF INSURANCE	ADDITIONAL INSURED	POLICY NUMBER	POLICY EFF. DATE (MM/DD/YYYY)	POLICY EXP. DATE (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC		RRG 10339-16	07/01/13	07/01/14	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 1,000,000 PRODUCTS - CCMP/OF AGG \$ 1,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> Hired AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 1,000,000		XS 10339-16	07/01/13	07/01/14	EACH OCCURRENCE \$ 9,000,000 AGGREGATE \$ 9,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NM) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				WC STATUTORY LIMITS OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
Additional Insured Status for any Persons with whom the Named Insured has agreed to provide Insurance protection. Insurance shall not exceed amount agreed upon or exceed policy limits provided by this policy. Named Insured Self Insured Retention is \$250,000.  
Coverage for Our Lady of Victory Church to hold a prayer vigil outside the Planned Parenthood facility at 66 Pinkerhoff Street, Plattsburgh, N.Y. 12901 on April 18, 2014.

CERTIFICATE HOLDER City of Plattsburgh 1 City Hall Place Plattsburgh, NY 12901 USA	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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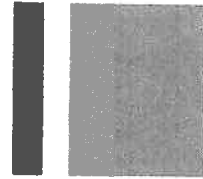
# The Pepper

13 City Hall Pl.

Plattsburgh, NY 12901

518-566-4688

Thepepper2011@yahoo.com



March 26, 2014

Dear City of Plattsburgh,

My name is Michelle Kelley and I am writing in regards to having outdoor seating for the months beginning May 1st - Sept, 30th. We are asking for the two parking spots directly in front of The Pepper, Each Parking area is 7' D X 21'W. We have spoken with the Concrete Supply and are prepared to purchase the barriers and they will be installed and removed by them. The Barriers are painted with nice, clean and bright colors for safety. We are planning on 6-8 tables and would have special personnel to watch the exterior for any issues or concerns. We are very excited to add to our great restaurant for these summer months and to allow our great & loyal customers to enjoy the sights and sounds of our great city.

With regards,

Michelle Kelley

Owner



CRAZLLC-01

LM04354

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/24/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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<b>PRODUCER</b> Mang Ins Agency LLC 66 South Broad Street Norwich, NY 13815	<b>CONTACT NAME:</b> Lynn Trombly <b>PHONE (A/C, No, Ext):</b> (800) 965-6264 <b>FAX (A/C, No):</b> (607) 334-4162 <b>E-MAIL ADDRESS:</b>
<b>INSURED</b>  Crazr, LLC c/o Michelle Kelley 1 Kimberly Lane Morrisonville, NY 12962	<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Chautauqua Patrons Ins. Co. <b>NAIC #</b> 10372 <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		310116002	06/16/2013	06/16/2014	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 1,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED \$ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

## CANCELLATION

City of Plattsburgh  
41 City Hall Place  
Plattsburgh, NY 12901

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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***Proposed Area***



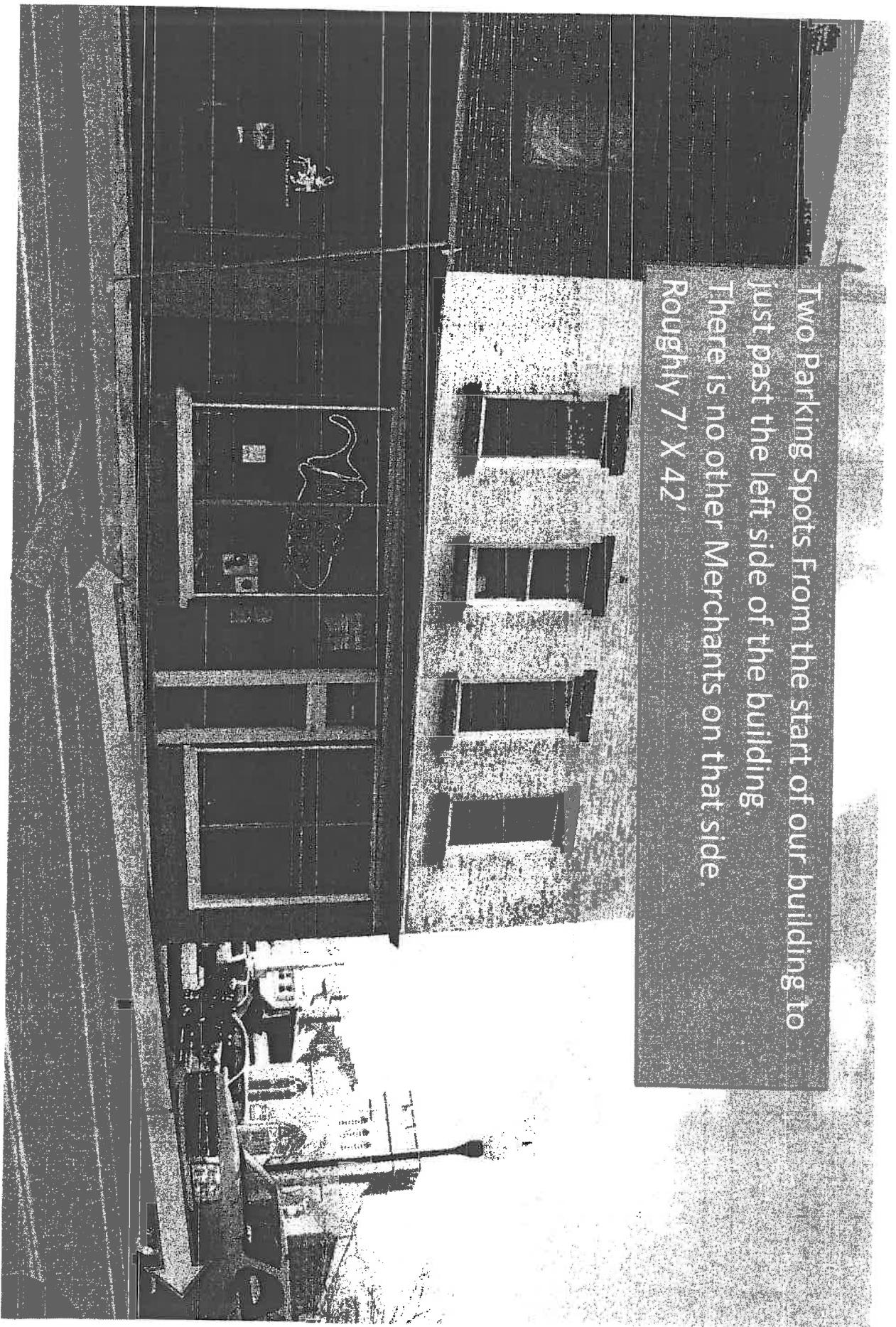
***City Hall Place***



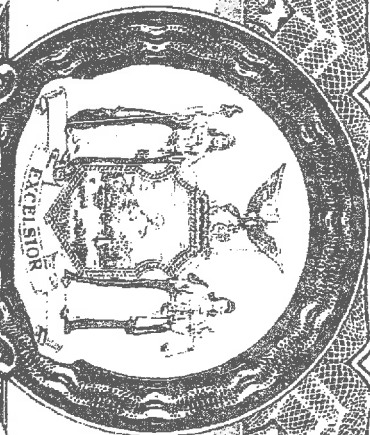
***Side Walk***

***The Pepper***

Two Parking Spots From the start of our building to just past the left side of the building. There is no other Merchants on that side. Roughly 7' X 42'



ON-PREMISES LIQUOR LICENSE  
SERIAL #: 2181332  
COUNTY: CLINTON



EFFECTIVE DATE: 02/10/2014  
EXPIRATION DATE: 3/31/2016  
CERTIFICATE #: 802509

# NEW YORK STATE LIQUOR AUTHORITY

THE LICENSEE DESIGNATED BELOW IS HEREBY GRANTED PERMISSION, UNDER THE ALCOHOLIC BEVERAGE CONTROL LAW TO TRAFFIC IN ALCOHOLIC BEVERAGE PURSUANT TO THE TYPE OF LICENSE INDICATED IN THE UPPER LEFT HAND CORNER OF THIS CERTIFICATE AND ACCORDING TO THE STATUTES AND REGULATIONS PERTAINING THERETO.

THIS LICENSE SHALL NOT BE TRANSFERABLE TO ANY OTHER PERSON OR TO ANY OTHER PREMISES OR TO ANY OTHER PART OF THE BUILDING CONTAINING SUCH LICENSED PREMISES. IT SHALL NOT BE DEEMED A PROPERTY OR VESTED RIGHT AND MAY BE REVOKED AT ANY TIME PURSUANT TO LAW

## METHOD OF OPERATION

RESTAURANT SERVING BEER, WINE AND LIQUOR

Recorded Music

CRAZR LLC  
THE PEPPER  
13 CITY HALL PL  
PLATTSBURGH NY 12901

FILING FEE \$90.00  
LICENSE FEE \$1,792.00

*Dennis Rosen*  
Dennis Rosen  
Chairman

BEFORE COMMENCING OR DOING ANY BUSINESS FOR THE TIME FOR WHICH THIS LICENSE HAS BEEN ISSUED, THE SAID LICENSEE SHALL BE ENCLOSED IN A SUITABLE WOOD OR METAL FRAME, HAVING A CLEAR GLASS SPACE AND A SUBSTANTIAL WOOD OR METAL BACK SO THAT THE WHOLE OF SAID LICENSE MAY BE SEEN THEREIN, AND SHALL BE POSTED UP AND AT ALL TIMES DISPLAYED IN A CONSPICUOUS PLACE IN THE ROOM WHERE SUCH BUSINESS IS CARRIED ON, SO THAT ALL PERSONS VISITING SUCH PLACE MAY READILY SEE THE SAME.

SLA FORM 180-033 (10/09)

Certificate No. B802509



DLPOLAN-01

LM04354

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/27/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Mang Ins Agency LLC 66 South Broad Street Norwich, NY 13815		<b>CONTACT NAME:</b> Lynn Trombly <b>PHONE (A/C, No, Ext):</b> (800) 965-6264 <b>FAX (A/C, No):</b> (607) 334-4162 <b>E-MAIL ADDRESS:</b>		
<b>INSURED</b>  DL Poland Inc DBA The Rusty Anchor & DBA Dana's Cafe' Mooney Bay 4016 State Route 9 Plattsburgh, NY 12901		<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
		<b>INSURER A: United States Liability Ins</b>		<b>25895</b>
		<b>INSURER B:</b>		
		<b>INSURER C:</b>		
		<b>INSURER D:</b>		
		<b>INSURER E:</b>		
<b>INSURER F:</b>				

## COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X		CP1561918	07/13/2013	07/13/2014	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						
	<b>AUTOMOBILE LIABILITY</b>						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS						
	<input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						
	<b>UMBRELLA LIAB</b>						EACH OCCURRENCE \$
	<b>EXCESS LIAB</b>						AGGREGATE \$
	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE						
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N					E.I. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				E.I. DISEASE - EA EMPLOYEE \$
							E.I. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Outdoor Seating

## CERTIFICATE HOLDER

## CANCELLATION

City of Plattsburgh  
41 City Hall Place  
Plattsburgh, NY 12901

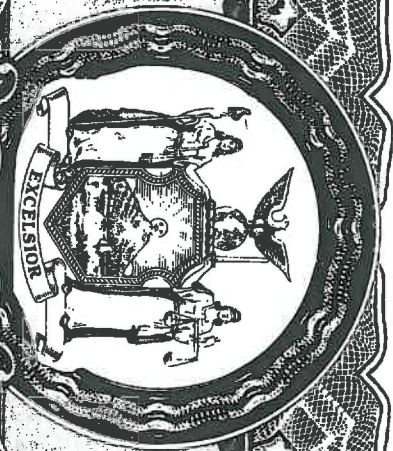
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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ON-PREMISES LIQUOR LICENSE  
SERIAL #: 2194112  
COUNTY: CLINTON



EFFECTIVE DATE: 02/07/2014  
EXPIRATION DATE: 1/31/2016  
CERTIFICATE #: 788196

# NEW YORK STATE LIQUOR AUTHORITY

THE LICENSEE DESIGNATED BELOW IS HEREBY GRANTED PERMISSION, UNDER THE ALCOHOLIC BEVERAGE CONTROL LAW TO TRAFFIC IN ALCOHOLIC BEVERAGE PURSUANT TO THE TYPE OF LICENSE INDICATED IN THE UPPER LEFT HAND CORNER OF THIS CERTIFICATE AND ACCORDING TO THE STATUTES AND REGULATIONS PERTAINING THERETO.

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## METHOD OF OPERATION

RESTAURANT SERVING LIQUOR BEER AND WINE

Sidewalk Cafe; Recorded Music

DL POLAND INC  
DANA'S DOWNTOWN GRILL  
14 MARGARET ST  
PLATTSBURGH NY 12901

FILING FEE \$200.00  
LICENSE FEE \$1,792.00

*Dennis Rosen*  
Dennis Rosen  
Chairman

BEFORE COMMENCING OR DOING ANY BUSINESS FOR THE TIME FOR WHICH THIS LICENSE HAS BEEN ISSUED, THE SAID LICENSEE SHALL BE ENCLOSED IN A SUITABLE WOOD OR METAL FRAME, HAVING A CLEAR GLASS SPACE AND A SUBSTANTIAL WOOD OR METAL BACK SO THAT THE WHOLE OF SAID LICENSE MAY BE SEEN THEREIN; AND SHALL BE POSTED UP AND AT ALL TIMES DISPLAYED IN A CONSPICUOUS PLACE IN THE ROOM WHERE SUCH BUSINESS IS CARRIED ON, SO THAT ALL PERSONS VISITING SUCH PLACE MAY READILY SEE THE SAME.

SIA FORM 100-033 (10/09)

Certificate No. B788196

FOLD AND TEAR HERE

FOLD AND TEAR HERE



#2 proposes alterations

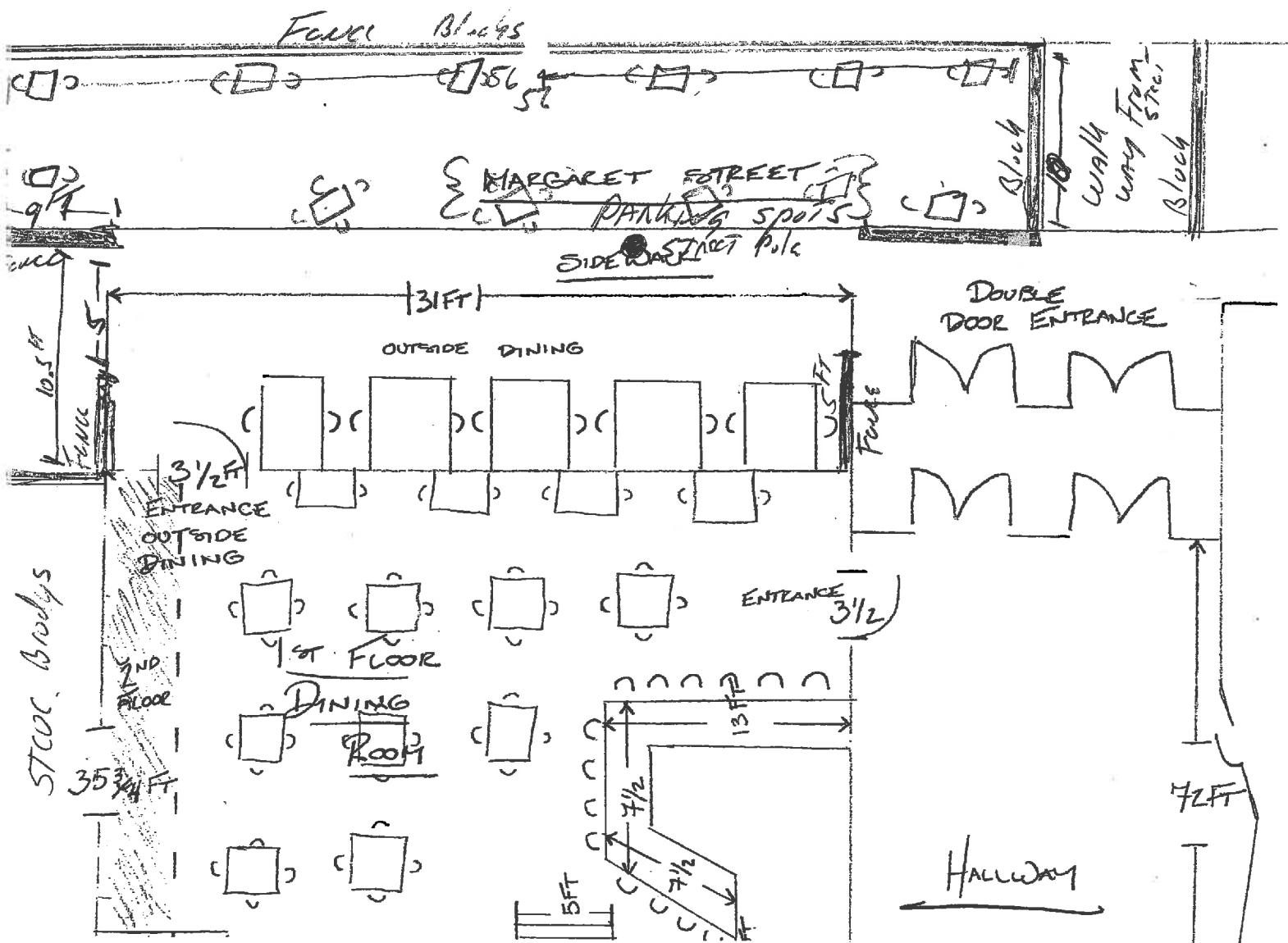
12 new table 30x70   light metal

5 next to front

total

street pole

STREET MARGARET STREET





Olive Ridley's  
37 Court Street, Plattsburgh, New York 12901  
518-324-2200

Common Council  
City of Plattsburgh  
41 City Hall Place  
Plattsburgh, NY 12901

April 2, 2014

To whom it may concern,

Please accept this letter as a request to allow Olive Ridley's to use the two parking spaces in front of our building for outdoor seating. Use would be between May 1 and October 1. We will be using eight black steel tables with black steel chairs. Four will be placed in the parking spaces and four will be placed against our building on the sidewalk. Posts and chains as well as city provided concrete barriers, will be used to clearly define the space. Thank you for your consideration.

Sincerely,

Matthew Spiegel  
Owner  
518-593-5200



MAJOLLC-01

KL04343

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/8/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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<b>PRODUCER</b> Mang Ins Agency LLC 66 South Broad Street Norwich, NY 13815	<b>CONTACT NAME:</b> Kristi LaFave	
	<b>PHONE (A/C, No, Ext):</b> (800) 965-6264 <b>FAX (A/C, No):</b> (607) 334-4162	
	<b>E-MAIL ADDRESS:</b> kristi.lafave@nbtinsurance.com	
<b>INSURED</b>  Majo, LLC dba Olive Ridley's 37 Court Street Plattsburgh, NY 12901	<b>INSURER(S) AFFORDING COVERAGE</b>	<b>NAIC #</b>
	<b>INSURER A:</b> Dryden Mutual Ins. Co.	13919
	<b>INSURER B:</b> Phoenix Insurance Co	25623
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

## COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER: 1

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	<input checked="" type="checkbox"/>	S14-36-484	12/22/2013	12/22/2014	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED <input type="checkbox"/> RETENTION \$	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE				EACH OCCURRENCE \$ AGGREGATE \$
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y / <input type="checkbox"/> N N / A	INUB6D35932513	11/01/2013	11/01/2014	PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Outdoor Seating

## CERTIFICATE HOLDER

## CANCELLATION

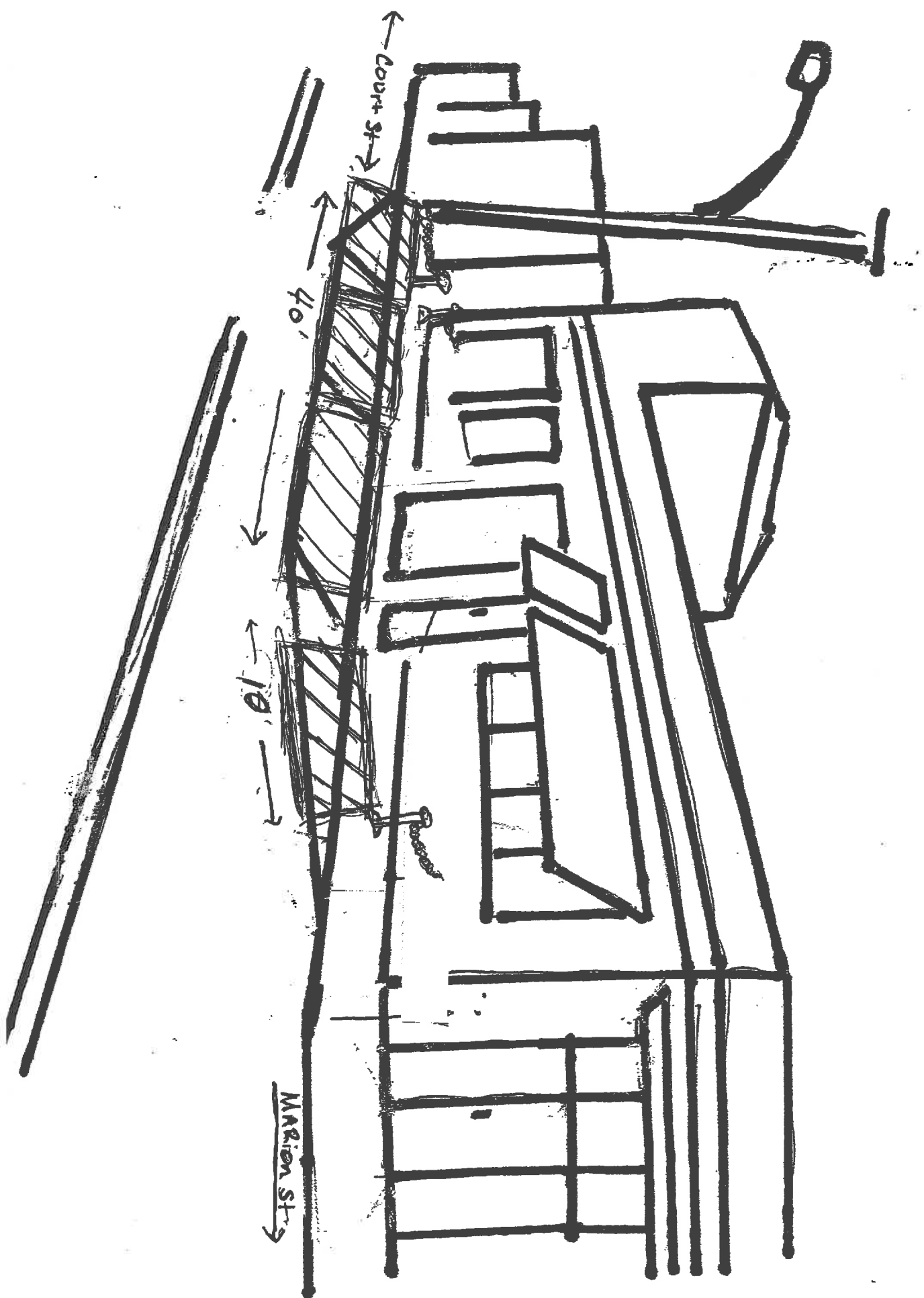
City of Plattsburgh  
41 City Hall Place  
Plattsburgh, NY 12901

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

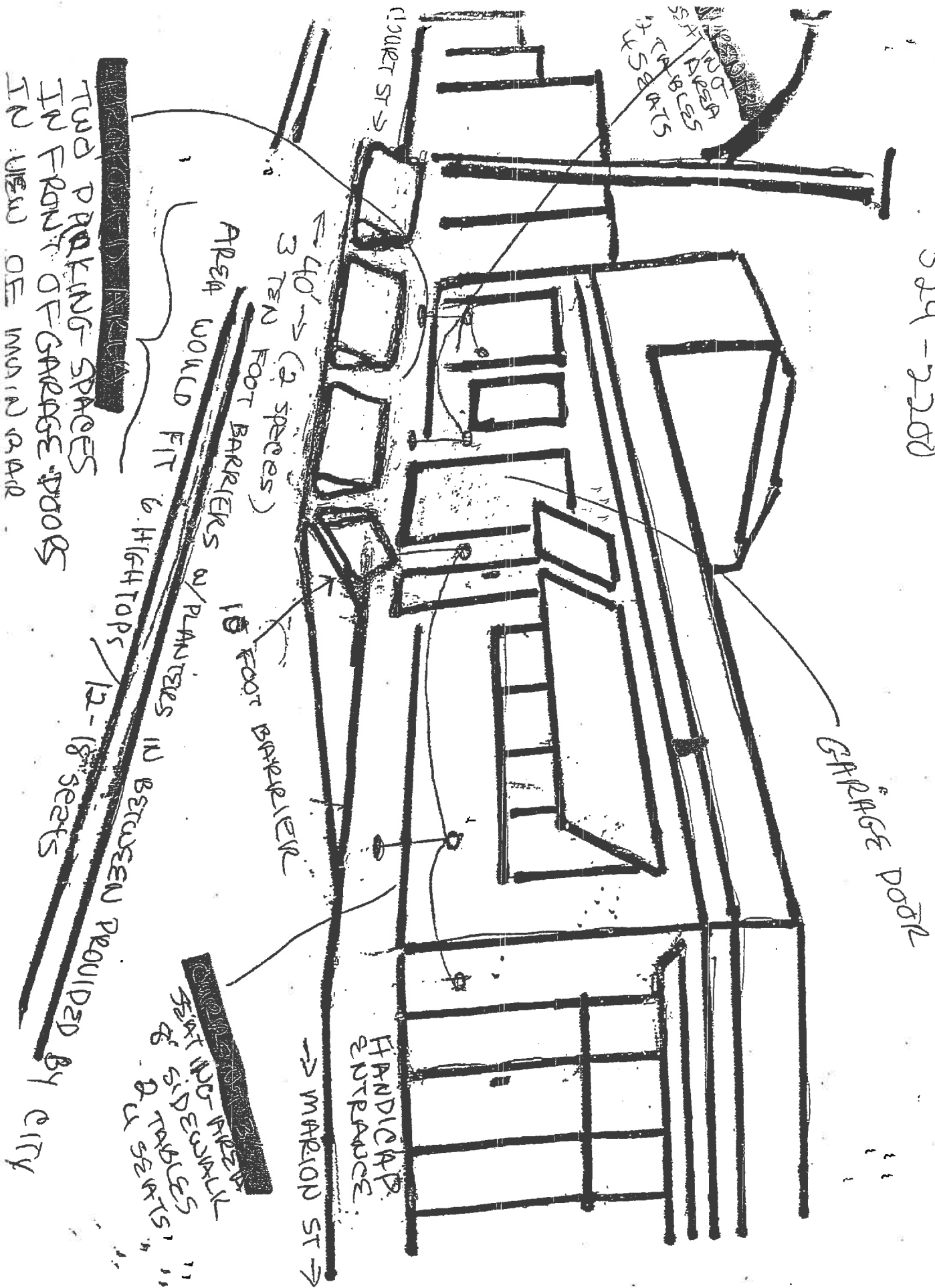
AUTHORIZED REPRESENTATIVE

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Olive Ridley's



OLIVE RIDGE'S  
37 GOULDS  
324-2200



TWO PARKING SPACES  
IN FRONT OF GARAGE DOORS  
IN USED OF MAIN ROAD

GARAGE POOL

HANDICAP  
SPACES

→ MARION ST →

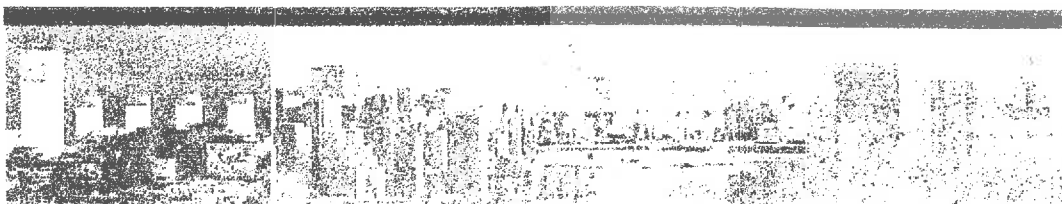
6ft x 12ft x 12ft  
4x8 x 15  
4x5 x 15

10 FOOT BARRIER

AREA WOULD FIT

40' (2 spaces)  
3 TEN FOOT BARRIERS

6 HIGH TOPS / 12-18 SEATS



**LIQUOR  
AUTHORITY**

Help

### Public Query - Results

Found 1 matches for: "2135211" in License Number  
Displaying records 1 - 1.

Premises Name	Address	License Class	License Type	Expiration Date	License Status
MAJO LLC	37 COURT STREET PLATTSBURGH, NY 12901	252	OP	11/30/2014	license is Active

Disclaimers | Confidentiality | Privacy | Security

New York State Liquor Authority • 80 S. Swan Street • 9th Floor • Albany, New York • 12210-8002

Home  
Public License Query  
Wholesale

# IRISES CAFÉ & WINE BAR

---

*20-22 City Hall Place Plattsburgh, NY 12901  
phone 566-7000, email: carol@irisescafe.com  
Carol McLean, Owner*

April 2, 2014

James Calnon, Mayor  
City of Plattsburgh  
41 City Hall Place  
Plattsburgh, NY 12901

Dear Mayor Calnon,

I'm contacting you regarding the renewal of the lease for the seasonal outdoor seating area in front of my businesses, Irises Café and Wine Bar and DeLish by Irises, located at 16-24 City Hall Place. My request to lease the parking spaces in front of Irises was approved by Common Council in 2007, 2008, 2009, 2010, 2011, 2012 & 2013 and I would once again like to use these spaces, along with the concrete barriers for the term of May 1<sup>st</sup> until September 30<sup>th</sup> of this year (2014). As I did in the previous years, I will pay for the labor to install and remove the barriers by the City Public Works Department, as well as the current annual fee for the outdoor seating permit.

Sincerely,



Carol McLean



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/31/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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<b>PRODUCER</b> Northern Insuring Agency, Inc. 171 Margaret Street P. O. Box 789 Plattsburgh NY 12901-0789	<b>CONTACT NAME:</b> Sarah Cronk-Duquette <b>PHONE (A/C No. Ext):</b> (518) 561-7000 <b>FAX (A/C No):</b> (518) 561-0210 <b>E-MAIL ADDRESS:</b> sarahcd@northerninsuring.com														
<b>INSURED</b> Carol B. Mclean DBA: Irises Cafe and Wine Bar 20-22 City Hall Place Plattsburgh NY 12901	<table border="1"><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A: Union Ins. Co</td><td>25844</td></tr><tr><td>INSURER B:</td><td></td></tr><tr><td>INSURER C:</td><td></td></tr><tr><td>INSURER D:</td><td></td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Union Ins. Co	25844	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A: Union Ins. Co	25844														
INSURER B:															
INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															

**COVERAGES****CERTIFICATE NUMBER:** CL1433110232**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			CPA031091114	9/30/2013	9/30/2014	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 250,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	<input checked="" type="checkbox"/>					MED EXP (Any one person) \$ 5,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY \$ 1,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$ 2,000,000
	AUTOMOBILE LIABILITY						PRODUCTS - COMP/OP AGG \$ 2,000,000
	ANY AUTO						
	ALL OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$
	HIRED AUTOS						BODILY INJURY (Per person) \$
	SCHEDULED AUTOS						BODILY INJURY (Per accident) \$
	NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB						
	EXCESS LIAB						EACH OCCURRENCE \$
	DED						AGGREGATE \$
	RETENTION \$						
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						OTH-ER
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
With respects to outdoor seating

**CERTIFICATE HOLDER****CANCELLATION**

City of Plattsburgh  
41 City Hall Place  
Plattsburgh, NY 12901

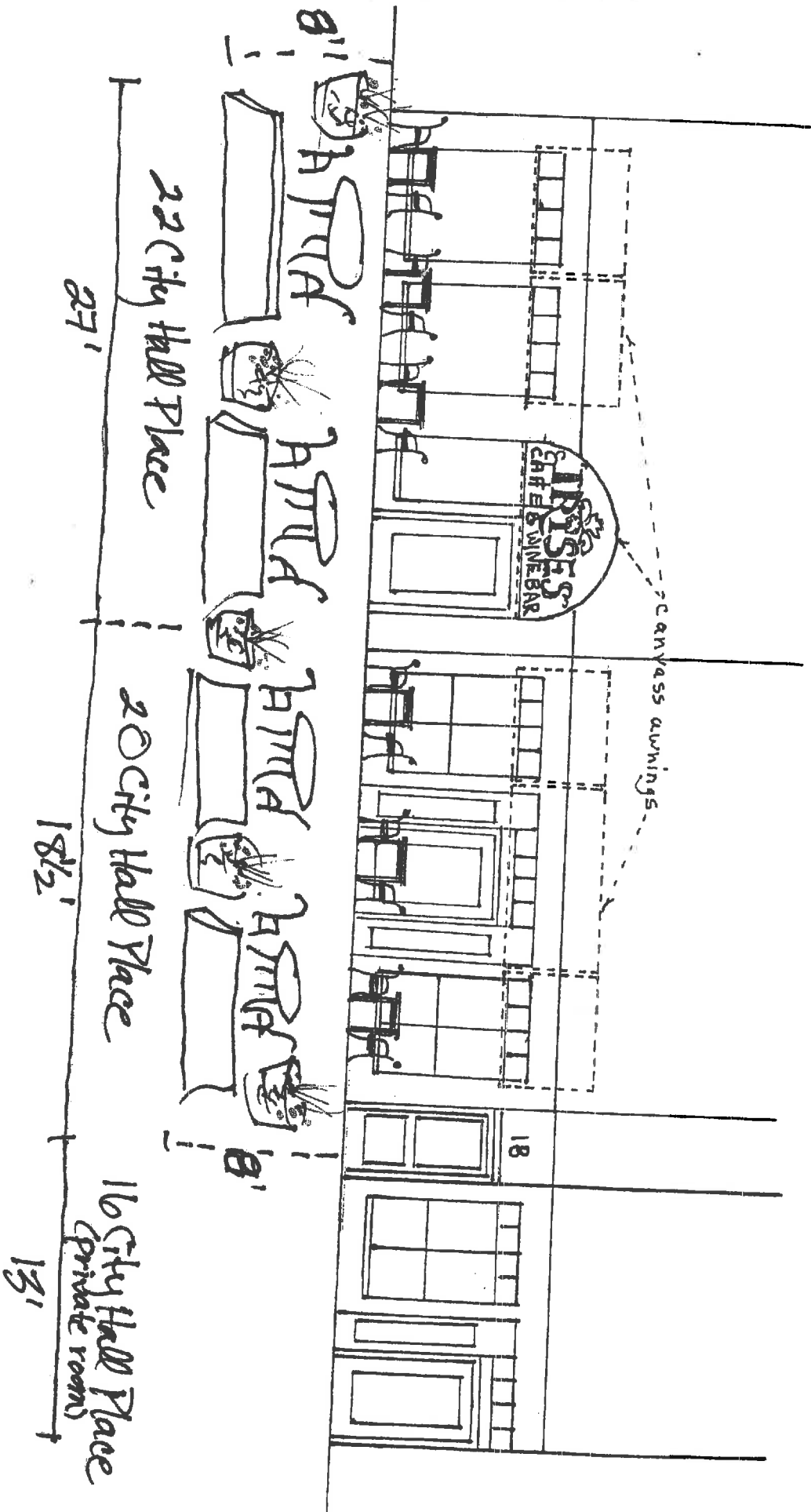
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

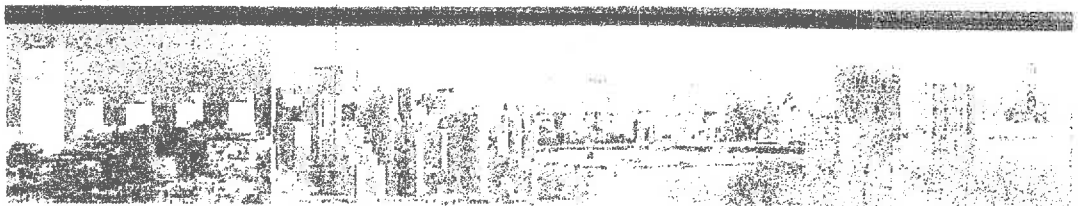
AUTHORIZED REPRESENTATIVE

D McCullough, CIC, CR



# Front Elevation





# NEW YORK STATE LIQUOR AUTHORITY

Andrew M. Cuomo, Governor  
Dennis Rosen, Chairman  
Jeanique Greene, Commissioner

[Home](#)

[Public License Query](#)

[Wholesale](#)

[Help](#)

## Public Query - Results

### License Information

Serial Number: 2004203  
License Type: ON-PREMISES LIQUOR  
License Status: License is Active  
Credit Group: 4  
Filing Date: 10/02/1997  
Effective Date: 12/01/2012  
Expiration Date: 11/30/2014

### Premises Information

Principal's Name: MCLEAN, CAROL B  
Premises Name: CAROL B MCLEAN  
Trade Name: IRISES CAFE & WINE BAR  
Zone: 2  
Address: 20-22 CITY HALL PLACE  
  
PLATTSBURGH, NY 12901  
County: CLINTON

You can select one of the following links to perform another search:

- [Search by Name](#)
- [Search by License Number](#)
- [Search by Location](#)
- [Search by Principal](#)
- [Advance Search](#)

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New York State Liquor Authority • 80 S. Swan Street • 9th Floor • Albany, New York • 12210-8002

**ALEKA'S**  
103 MARGARET ST.  
PLATTSBURGH, NY 12901  
MARCH 25 14

To whom it may concern,

ALEKA'S RESTAURANT LLC. IS APPLYING  
FOR A PERMIT TO HAVE OUTDOOR SEATING  
FOR THE SUMMER MONTHS OF 2014. WE  
ARE REQUESTING TWO PARKING SPOTS  
TO ACCOMMODATE 6 TABLES.

WE ARE ALSO APPLYING FOR AN  
ADDITIONAL 2 TABLES ON THE SIDEWALK  
IN FRONT OF RESTAURANT WINDOWS, FOR  
A TOTAL OF 8 TABLES.



ALEKRES-01

LM04354

**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

3/26/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Mang Ins Agency LLC 66 South Broad Street Norwich, NY 13815	<b>CONTACT NAME:</b> Lynn Trombly <b>PHONE (A/C, No, Ext):</b> (800) 965-6264 <b>FAX (A/C, No):</b> (607) 334-4162 <b>E-MAIL ADDRESS:</b> <b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Utica First Insurance Company <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	<b>NAIC #</b> 15326
<b>INSURED</b>  Aleka's Restaurant, LLC 103 Margaret Street Plattsburgh, NY 12901		

<b>COVERAGES</b>	<b>CERTIFICATE NUMBER:</b>	<b>REVISION NUMBER:</b>
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.		

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		BOP141880701	11/30/2013	11/30/2014	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ 1,000 PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A				PER STATUTE E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

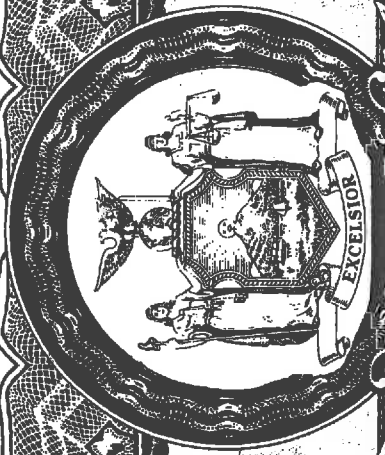
Outdoor Seating

<b>CERTIFICATE HOLDER</b>  City of Plattsburgh 41 City Hall Place Plattsburgh, NY 12901	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE <i>Bruce L. Pin</i>
---	---

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RESTAURANT WINE LICENSE  
SERIAL #: 2189103  
COUNTY: CLINTON

EFFECTIVE DATE: 07/03/2013  
EXPIRATION DATE: 6/30/2015  
CERTIFICATE #: 815760



# NEW YORK STATE LIQUOR AUTHORITY

THE LICENSEE DESIGNATED BELOW IS HEREBY GRANTED PERMISSION, UNDER THE ALCOHOLIC BEVERAGE CONTROL LAW TO TRAFFIC IN ALCOHOLIC BEVERAGE PURSUANT TO THE TYPE OF LICENSE INDICATED IN THE UPPER LEFT HAND CORNER OF THIS CERTIFICATE AND ACCORDING TO THE STATUTES AND REGULATIONS PERTAINING THERETO.

THIS LICENSE SHALL NOT BE TRANSFERABLE TO ANY OTHER PERSON OR TO ANY OTHER PREMISES OR TO ANY OTHER PART OF THE BUILDING CONTAINING SUCH LICENSED PREMISES: IT SHALL NOT BE DEEMED A PROPERTY OR VESTED RIGHT AND MAY BE REVOKED AT ANY TIME PURSUANT TO LAW

## METHOD OF OPERATION

RESTAURANT SERVING BEER AND WINE

Recorded Music & Dancing

ALEKA'S RESTAURANT LLC

103 MARGARET ST  
PLATTSBURGH NY 12901

FILING FEE

\$100.00

LICENSE FEE

\$480.00

*Dennis Rosen*

Dennis Rosen  
Chairman

BEFORE COMMENCING OR DOING ANY BUSINESS FOR THE TIME FOR WHICH THIS LICENSE HAS BEEN ISSUED, THE SAID LICENSE SHALL BE ENCLOSED IN A SUITABLE WOOD OR METAL FRAME, HAVING A CLEAR GLASS SPACE AND A SUBSTANTIAL WOOD OR METAL BACK SO THAT THE WHOLE OF SAID LICENSE MAY BE SEEN THEREIN, AND SHALL BE POSTED UP AND AT ALL TIMES DISPLAYED IN A CONSPICUOUS PLACE IN THE ROOM WHERE SUCH BUSINESS IS CARRIED ON, SO THAT ALL PERSONS VISITING SUCH PLACE MAY READILY SEE THE SAME.

SLA FORM 180-033 (10/09)

Certificate No. 0815760





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/31/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Northern Insuring Agency, Inc. 171 Margaret Street P. O. Box 789 Plattsburgh NY 12901-0789	<b>CONTACT NAME:</b> Sarah Cronk-Duquette <b>PHONE (A/C No. Ext):</b> (518) 561-7000 <b>FAX (A/C No):</b> (518) 561-0210 <b>E-MAIL ADDRESS:</b> sarahcd@northerninsuring.com														
<b>INSURED</b> Colin Read & Natalie Peck DBA: The Champlain Wine Company 8 City Hall Place Plattsburgh NY 12901	<table border="1"><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A: Acadia Insurance Company</td><td>31325</td></tr><tr><td>INSURER B:</td><td></td></tr><tr><td>INSURER C:</td><td></td></tr><tr><td>INSURER D:</td><td></td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Acadia Insurance Company	31325	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A: Acadia Insurance Company	31325														
INSURER B:															
INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															

**COVERAGES****CERTIFICATE NUMBER:** CL1433110224**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			BOA501960312	10/23/2013	10/23/2014	EACH OCCURRENCE \$ 2,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X					MED EXP (Any one person) \$ 5,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY \$ 2,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$ 4,000,000
	AUTOMOBILE LIABILITY						PRODUCTS - COMP/OP AGG \$ 4,000,000
	ANY AUTO						COMBINED SINGLE LIMIT (Ea accident) \$
	ALL OWNED AUTOS						BODILY INJURY (Per person) \$
	HIRED AUTOS						BODILY INJURY (Per accident) \$
	SCHEDULED AUTOS						PROPERTY DAMAGE (Per accident) \$
	NON-OWNED AUTOS						
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	DED						
	RETENTION \$						
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATU-TORY LIMITS
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in N.Y.)						OTH-ER
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

With respects to outdoor dining at insureds location. The Licensee agrees to indemnify and save harmless the City and its representatives from and against all losses and all claims, demands, suits, actions, payments, and judgments arising from bodily injury, personal injury, property damage or otherwise brought or recovered against the City or its representatives by reason of any act or omission to the Licensee, its agents, servants, or employees, including any and all expense, legal or otherwise, incurred by the City or its representative in the defense of any claim or suit.

**CERTIFICATE HOLDER****CANCELLATION**

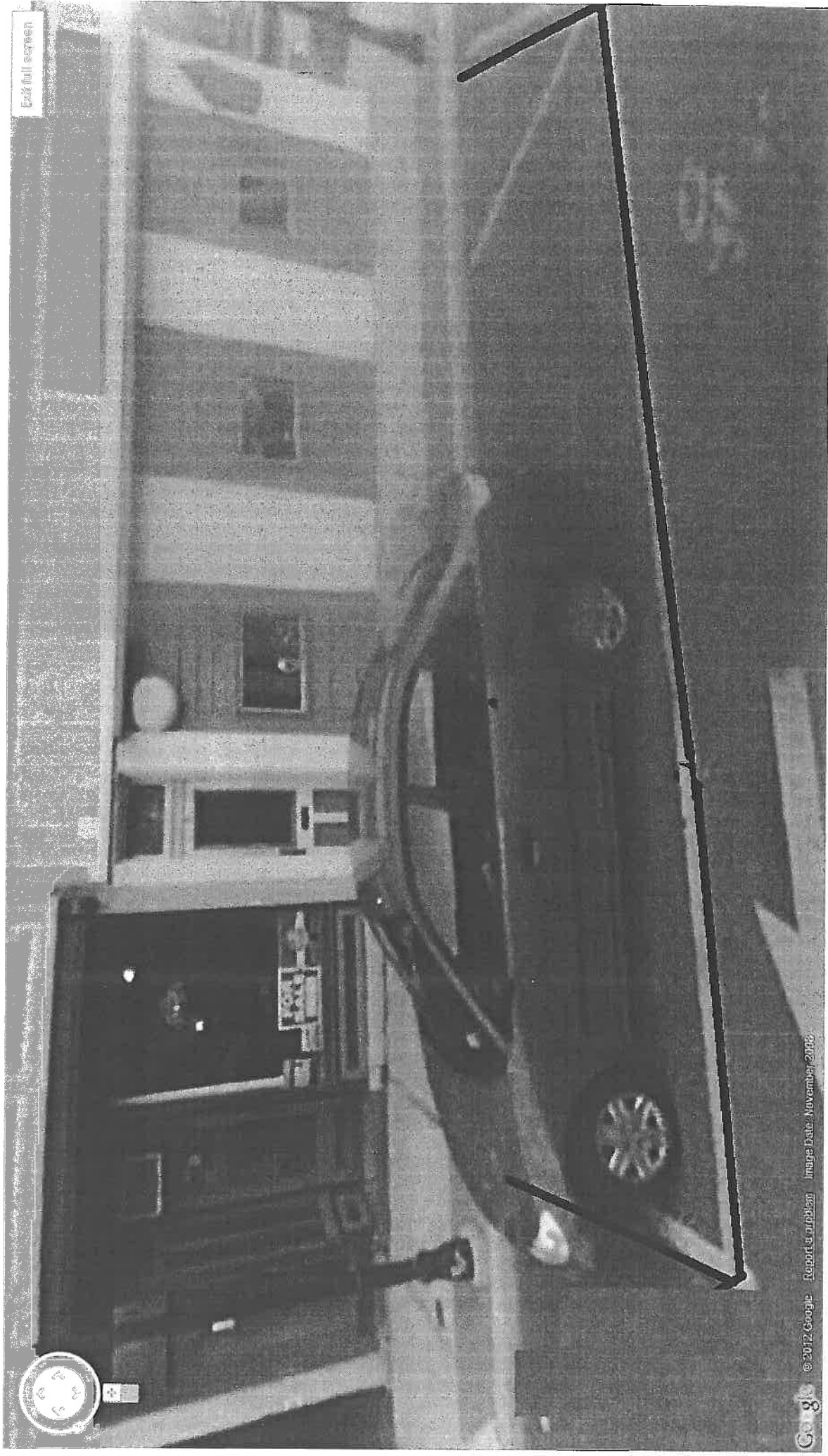
City of Plattsburgh  
41 City Hall Place  
Plattsburgh, NY 12901

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

D McCullough, CIC, CR

Exit full screen





# NEW YORK STATE LIQUOR AUTHORITY

SLA Form 200-010 (11/99)



2016 2 CLIN FB 2176370 611

**PERMIT**

528313

PERMIT EFFECTIVE DATE 09/01/2013

PERMIT EXPIRES 09/31/2016

FILING FEE

\$0.00

PERMIT FEE

\$0.00

COUNTY

CLINTON

PERMIT TYPE

FB

PERMIT SERIAL

2176370

LICENSE

2176370

FARM WINERY BRANCH OFFICE PERMIT

THE LICENSEE DESIGNATED BELOW IS HEREBY GRANTED PERMISSION UNDER SEC. 51-a, SUBD. 9 OF THE ABC LAW TO OPERATE A BRANCH OFFICE IN COMPLIANCE WITH CONDITIONS CONTAINED IN THE APPLICATION FORM.

COLIN READ & NATALIE PECK  
THE CHAMPLAIN WINE COMPANY  
8 CITY HALL PLACE

PLATTSBURGH NY 12901

*Dennis Rosen*

Dennis Rosen  
Chairman



# Plattsburgh, New York

**Carole S. Garcia**  
Deputy City Chamberlain

**Department of Finance**  
6 Miller Street  
Plattsburgh, NY 12901  
518-563-7704 TEL  
518-563-1714 FAX

TO: Mayor Calnon and the Common Council

FROM: City Chamberlain's Office *MS*

DATE: April 07, 2014

RE: Capital Project Authorized Funding

It is requested that budget amendments to the Water Fund and Sewer Fund be approved as follows:

<b>I. Increase Appropriated Fund Balance</b> (Debit)	4-0599 Water Fund Balance	<b>\$ 224,000.00</b>
Increase Appropriations (Credit)	4-9550-000-9000 Water Fund Transfer to Capital	<b>\$ 224,000.00</b>
	<ul style="list-style-type: none"><li>• H8320.75 2014 Water Distribution Improvements</li></ul>	
<b>II. Increase Appropriated Reserves</b> (Debit)	5-0513 Sewer Capital Reserve	<b>\$ 350,000.00</b>
Increase Appropriations (Credit)	5-9550-000-9000 Sewer Fund Transfer to Capital	<b>\$ 350,000.00</b>
	<ul style="list-style-type: none"><li>• H8130.60 2014 WPCP Aeration System Upgrades</li></ul>	

These amendments will authorize the use of applicable Water Fund Balance and Sewer Capital Reserve to fund noted 2014 Capital Projects approved in separate (3/27/14) Common Council Resolutions.



**Plattsburgh Police Department**  
45 Pine Street

**Plattsburgh, New York**

518-563-3411  
518-566-9000 (FAX)

DESMOND J. RACICOT  
Chief of Police

March 14, 2014

Mayor James E. Calnon  
And members of the Common Council  
41 City Hall Place  
Plattsburgh, NY 12901

**Ladies and Gentlemen:**

I respectfully request your approval for a police officer to travel to Lake Placid, NY from 5/13/14 to 5/16/14, for "Law Enforcement Training Directors of NYS Spring Conference.." The cost should not exceed \$539.24 as there is no registration fee, and will be expensed to the Asset Seizure Fund, training expenses. Your consideration in this matter is very much appreciated. If you should have any questions or require additional information, please feel free to contact me.

Respectfully,

Chief Desmond J. Racicot  
Plattsburgh Police Department

DJR/hls

# Law Enforcement Training Directors Association of New York State



**LAKE PLACID, NEW YORK  
MAY 13<sup>TH</sup> – 16<sup>TH</sup>, 2014**

## **SPRING CONFERENCE AGENDA**

**Tuesday, May 13, 2014**

**\*\*Preconference\*\***

**10:00-Noon Academy Directors Issues & Innovations**

**\*\*Conference Begins\*\***

**1:00-1:15 Welcome and Opening remarks -- President of LETDANYS**

**1:15-1:45 DCJS- Office of Public Safety Updates**

**1:45-2:00 BREAK**

**2:00-3:00 Missing Persons Updates**

Cindy Neff- Will highlight the training courses there offering this year and to demonstrate a new web page they are creating that will work as an interactive application for tips. Guidelines and resources for missing persons investigations and searches which will be accessible from desktop computers, MDTs, smartphones and also a demonstration of the new features in the missing person entries in the IJ Portal which will allow law enforcement agencies to request assistance from the MPC from the missing person entry, including requesting a Missing Child Alert or Missing Vulnerable Adult Alert.

**3:00-3:15 BREAK**

**3:15-4:30      Enforcing the Underage Drinking Laws**

Walter Davies- Enforcing the Underage Drinking Laws (EUDL) Program coordinates statewide training on enforcement and prevention techniques designed to prevent youth alcohol access and change community norms. OASAS frequently collaborates with the Pacific Institute for Research and Evaluation (PIRE) to provide specialized training workshops such as party patrol and controlled party dispersal techniques, compliance checks and media advocacy. OASAS Staff assigned to the Bureau of Prevention Services also conduct awareness-building workshops on underage drinking prevention at the New York State Police Academy and some regional law enforcement training academies.

**4:30-5:00      Corporate Member Time**

**5:00 PM      End Of day**

**\*\*Wednesday, May 14, 2014\*\***

**9:00-1030      Ethics Awareness Moderator Workshop, Day 1**

This 2 day course (Wed and Thurs) is designed to certify current instructors to provide ethical awareness training to recruits in approved training, or for any in-service training. Course topics include; self-awareness, ethnic understanding, values clarification, awareness of others, team building and role play/dilemma situations.

\*(Prerequisites)-MPTC Certified Instructor

**10:30-10:45      Morning Break**

**10:45-12:00      Ethics Awareness Moderator Workshop (cont.)**

**12:00-1:00      LUNCH**

**1:00-3:00      Ethics Awareness Moderator Workshop (cont.)**

**3:00-3:15      Afternoon Break**

**3:15-5:00      Ethics Awareness Moderator Workshop (cont.)**

**5:00      End of Day**

**5:30      Reception in the Great Room Lobby**

**\*\*Thursday, May 15, 2014\*\***

9:00-1030	<b>Ethics Awareness Moderator Workshop, Day 2</b>
10:30-10:45	Morning Break
10:45-12:00	<b>Ethics Awareness Moderator Workshop (cont.)</b>
12:00-1:00	LUNCH
1:00-3:00	<b>Ethics Awareness Moderator Workshop (cont.)</b>
3:00-3:15	Afternoon break
3:15-5:00	<b>Ethics Awareness Moderator Workshop (cont.)</b>
5:00	End of Day
6:00	<b>BBQ</b>

**\*\*Friday, May 16, 2014\*\***

9:00- Noon	<b>Business Meeting</b>
Noon	<b>Close of Conference</b>





**Plattsburgh Police Department**  
45 Pine Street

**Plattsburgh, New York**

518-563-3411  
518-566-9000 (FAX)

**DESMOND J. RACICOT**  
Chief of Police

April 1, 2014

Mayor James E. Calnon  
And members of the Common Council  
41 City Hall Place  
Plattsburgh, NY 12901

Ladies and Gentlemen:

I respectfully request your approval for a civilian employee to travel to Syracuse, NY from 5/19/14 to 5/20/14, for "New York Statewide TraCs Lead Agency Users Meeting." The cost should not exceed \$333.76 as there is no registration fee, and the hotel cost is covered by TraCs, and will be expensed to the Asset Seizure Fund, training expenses. Your consideration in this matter is very much appreciated. If you should have any questions or require additional information, please feel free to contact me.

Respectfully,

Chief Desmond J. Racicot  
Plattsburgh Police Department

DJR/hls

March 14, 2014

New York Statewide TraCS Lead Agency Users Meeting

TraCS Lead Agency:

You are cordially invited to attend the Annual New York Statewide TraCS Lead Agency Users Meeting. You have been invited because you and your agency are currently using the TraCS software. As such, you should have valuable input on the future of TraCS. As TraCS users you can share experiences and successes with our team to improve the existing software and forms, discuss technical and hardware issues, discuss process changes resulting from the software, as well as begin planning new forms and the future direction of TraCS.

Attached is a brochure and registration form that gives detailed information about the meeting, speakers and topics. The meeting will be held from Monday May 19 at 12:45 PM through Tuesday May 20, 2014 at 1:30 PM in Syracuse, NY. **There is no meeting Registration Fee.** Registration will begin on May 19 at 11:00 AM. Lunch will be provided for arriving attendees beginning at 12:00 Noon with the meeting beginning at 12:45 PM. There is no dinner planned for Monday night, allowing attendees to explore downtown Syracuse. A full Breakfast is offered the following morning as part of your room reservation.

As a reminder, this meeting is by invitation only and is limited to TraCS Agencies receiving this email. It is expected that agencies will have a maximum of 1- 3 attendees. **Registration is required for each attendee.**

Please see the attached Agenda for details. For further information or to register, please contact Mike Rubinstein at 518-457-7040 or [tracssupport@troopers.ny.gov](mailto:tracssupport@troopers.ny.gov)

Sincerely,

Lieutenant Colonel George P. Beach II  
New York State Police  
Assistant Deputy Superintendent, Uniform



New York State Conference of Mayors & Municipal Officials

**REGISTER NOW**

VISIT **WWW.NYCOM.ORG** FOR MORE DETAILS

**CONNECT**

**COLLABORATE**

**NY  
COM**

**105<sup>th</sup> Annual  
Meeting  
& Training  
School**

Join your fellow city and village officials from throughout the state to expand your knowledge and share successful strategies for dealing with your greatest challenges. This meeting is structured to ensure a productive conference that includes pertinent sessions on topics you care about, exceptional speakers from a variety of professions, and both formal and informal networking opportunities.

**Sunday, May 4 -  
Tuesday, May 6, 2014  
Gideon Putnam Hotel  
Saratoga Springs**

**FEATURED SPEAKER**

**READY FOR ANYTHING**

**Bob Kodzis, Chief Creative Catalyst, Flight of Ideas, Inc.**

Bob Kodzis finds creative ways to make complex and difficult processes fun and exciting. He is President and Chief Creative Catalyst at Flight of Ideas, Inc., a creative think-tank designed to help groups think out of the tank. Through Flight of Ideas, Inc., Bob's goal is to unleash group genius and spark fun wherever possible.

In addition to being fun and creative, Bob is a gifted and inspirational keynote speaker and a very experienced strategic planning consultant who, for the last 25 years, has worked with boards, executives and organizations all over the US and Europe. He is also a regular performer at SAK Comedy Lab in Orlando, writing and hosting ensemble comedy improv shows and performing improv with SAK's Gen S performing troupe.

Using his humor and insight, Bob will look at what it takes to be ready for whatever the world throws your way. Based upon his ten years of improvisational performance and interviews with some extraordinary people who successfully face the unknown every day, Bob will spark your humor, your sense of adventure, and teach you how to take whatever the world gives you and make it work for your life and your career.



**Sponsored  
by**

**COMP ALLIANCE**  
www.compalliance.org

**VISIT WWW.NYCOM.ORG FOR MORE DETAILS AND TO REGISTER**





# ANNUAL MEETING AND TRAINING SCHOOL AGENDA

New York State Conference of Mayors & Municipal Officials

**VISIT [WWW.NYCOM.ORG](http://WWW.NYCOM.ORG) FOR  
YOUR UP-TO-DATE AGENDA**



## Sunday, May 4

1:00 p.m. NYCOM REGISTRATION OPENS

2:00 p.m. CONCURRENT SESSIONS

- How to Make the Most of the Recent Changes to New York's Procurement Laws
- Ethics 2.0

3:30 p.m. CONCURRENT SESSIONS

- Vacant, Neglected & Abandoned Property: Lessons Learned
- Municipal Energy Savings Made Easy

6:00 p.m. VENDOR RECEPTION :: Sponsored by Municibid

7:00 p.m. DINNER

Local Government Achievement Awards and the NYMIR Risk Management Award Presentations

Evening TRIVIA NIGHT

## Monday, May 5

8:00 a.m. CONCURRENT SESSIONS

- Making SEQR Work For You
- Regulating Signs & Door-to-Door Activity: Understanding How the First Amendment Restricts Local Regulations
- Cable Franchising FAQ's

9:00 a.m. ANNUAL BUSINESS MEETING

9:15 a.m. PRESIDENT'S REPORT

10:00 a.m. KEYNOTE SPEAKER :: Sponsored by NYS Municipal Workers' Compensation Alliance  
Ready for Anything - Bob Kodzis, Chief Creative Catalyst, Flight of Ideas, Inc.

11:15 a.m. CONCURRENT SESSIONS

- Update From Albany
- The Open Meetings Law: What Every Local Official Needs to Know
- Tricks of the Trade: Controlling Workers' Compensation Costs
- The Future is Now: Strategies for Succession Planning

12:30 p.m. LUNCHEON  
Annual Installation of NYCOM Officers

2:00 p.m. CONCURRENT SESSIONS

- Time & Priority Management: Enhance Your Personal Productivity
- General Municipal Law 207-a & 207-c
- Social Media & the Work Place
- Preparing for the Next Emergency & Disaster: Understanding the Role of Local Government & the Powers of Local Officials

3:30 p.m. PLENARY SESSION

### Answers All Around

This session will offer attendees of all experience levels an opportunity to gather, learn and share experiences, strategies and solutions on a wide-range of topics including economic development, labor relations, budget balancing and shared services. These interactive discussions will be led by veteran municipal officials and NYCOM staff, providing attendees the perfect opportunity to exchange ideas, ask questions and tap into the experience and knowledge of others in a small group setting.

5:00 p.m. POWER HOUR :: Sponsored by NYMIR

## Tuesday, May 6

8:00 a.m. CONCURRENT SESSIONS

- The Latest on the Affordable Care Act
- Three Alarm Fire: Administering Volunteer Fire Departments
- Economic Development: Real Property Tax Exemptions as Gap Financing Tools

9:30 a.m. CONCURRENT SESSIONS

- Operations & Budgeting in the Tax Cap Era: How to Target & Communicate Efficiency
- Cyber Security: How to Prevent & Protect Your Communities From Cyber Attacks

10:45 a.m. CONCURRENT SESSIONS

- Local Government Consolidation, Dissolution & Sharing Services: Where Are We & Where Are We Going?
- Property Tax Potpourri

12:00 noon BOXED LUNCH

**A Resolution In Opposition To County Election**  
**Charge-Backs to Municipalities**

**WHEREAS**, the City of Plattsburgh and other Municipalities in Clinton County continue to face a number of fiscal challenges that have eroded their budgets causing stress within the municipalities; and

**WHEREAS**, the City of Plattsburgh worked with the Clinton County Board of Elections to reduce the escalating cost of elections by consolidating voting districts that may have created adverse conditions causing lower voter turn out; and

**WHEREAS**; in an effort to encourage more registered voters to participate in elections the Help America Vote act was passed to make voting more accessible rather than more burdensome but significantly increased the cost of elections; and

**WHEREAS**, the County of Clinton has chosen to pass on to municipalities their cost for elections creating an unfunded mandate for the City of Plattsburgh and all cities and towns in Clinton County; and

**WHEREAS**, this Charge-Back process has made budgeting for future increases in Elections unbearable and unnecessary when consideration is given to the fact that the municipalities have no authority or jurisdiction with the process that is a function of County Government and managed by a County Department; therefore, be it

**RESOLVED**, that the City of Plattsburgh Common Council, with the best interest of all its residents in mind, request that the County Legislators end this unfunded mandate and remove the burden of elections from the City of Plattsburgh and all other municipalities in Clinton County; and, be it further

**RESOLVED**, the County of Clinton shall handle all budgetary items concerning charges for all local, State and Federal Elections and that said charges shall be included in future County Budgets and, in acknowledgement that the Board of Elections staff has served the City professionally, promptly, and with the skills of the specialists they are, services shall not be reduced; and, be it further

**RESOLVED**, that a copy of this Resolution be given to the City Chamberlain and a copy be given to the Clinton County Legislative Chairman and the Election Commissioners.